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## Accounts Payable

Número de referencia: **0037**

Lugar: **Spain, Deutz Global Service Center Zafra**

Departamentos: **Área financiera**

Experiencia: **2 - 4 años**

Inicio: **Immediate**

Tipo de contrato: **Permanent**

### Funciones

- Daily monitor and working of the AP mailboxes.
- Daily mirroring of invoices.
- Check compliance of incoming invoices with formal requirements and return wrong invoices to vendor.
- Communicating with various departments (e.g. purchasing; production planning; warehouse) on pricing and GR issues.
- Communicating with the vendors on past due issues.

### Tu perfil

#### Competences:

- Ideally 1 year in accounting or administration departments.
- Soft skills: Motivation to work remote and in team.
- Flexibility in terms of job rotation.
- Strong communication skills.
- Strong ability to understand, drill down and communicate complex and cross-functional topics and processes.
- Solid Presentations skills.

#### Required:

- Experience 2 years.
- Basic SAP/FI and/or SAP/SD experience.
- Bachelor / Degree Administration.
- Languages: English - B2/C1.

#### Qué ofrecemos

- Salary 25.000/27.000 €
- Indefinite contract
- Restaurant ticket